

**CLINTON TOWNSHIP SCHOOL DISTRICT
BOARD OF EDUCATION
MINUTES
Board Retreat March 30, 2020 at 7:30 p.m.
with Virtual Access**



CALL TO ORDER: Lana Brennan called the meeting to order at 7:33 p.m.

PUBLICATION OF NOTICE:

In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, adequate notice of this meeting was provided through public notice on March 16, 2020.

- a. Sending to three newspapers designated by the Board – Hunterdon County Democrat, Hunterdon Review and Express Times.
- b. Posting on the District Website

ROLL CALL:

	Present	Absent	Time of arrival after meeting has been called to order.
Ms. Lana Brennan	X		
Dr. Laura Brasher	X		
Ms. Mary Beth Brooks		X	
Ms. Catherine Mary Emery	X		
Ms. Maria Grant	X		
Dr. Alison Grantham	X		
Mr. Scott Hornick	X		
Mrs. Jennifer Kaltenbach	X		
Dr. Catherine Riihimaki	X		

Present: *District Administrators:*
 X Dr. Michele Cone, Superintendent of Schools
 X Kelly Morris, Business Administrator/Board Secretary

Also Present: X Vito Gagliardi, Esq., Board Attorney

PLEDGE OF ALLEGIANCE: Mrs. Kaltenbach led the Board in the Pledge of Allegiance.

PROCESS GUARDIAN: Dr. Riihimaki was appointed Process Guardian.

BOARD PRESIDENT'S COMMENTS/REPORT:

1. Gwen Thorton, NJSBA Representative, presented on the process for completing the Superintendent's annual evaluation.. An evaluation of Dr. Cone is due on July 1, 2020.

FIRST RECOGNITION OF THE PUBLIC:

PLEASE RESPECT THE 3-MINUTE SPEAKING RULE, AS PER BOARD OF EDUCATION BYLAW #0166R, SO THAT THE BUSINESS OF THE BOARD MAY PROCEED IN A TIMELY MANNER.

****Virtual participants may sign up to speak using the Zoom chat feature.**

None

REPORT OF THE SUPERINTENDENT:

NONE

REPORT OF THE SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY:

NONE

OLD BUSINESS:

A request was made to ensure that an email is sent out for each agenda. Ms. Morris explained that the agenda is readily available within each member's Google drive and agreed to re-share on the Friday prior to the meeting so that an email link to the document is sent.

NEW BUSINESS:

An Ad-hoc Superintendent Search Committee will be formed.

PERSONNEL:

Action 20-P-228:

Motion to approve the formation of an ad-hoc Superintendent Search Committee for the purpose of recruiting, interviewing, vetting, and selecting an Interim Superintendent and/or Superintendent of Schools.

Motion made by Ms. Brennan, seconded by Dr. Riihimaki, to approve items 20-P-228 as presented.

Roll Call Vote: 7 Yes, . Ms. Grant abstained. Motion carries.

Action 20-P-229:

Motion to appoint Board members to the Superintendent Search Committee as follows:

1. Laura Brasher
2. Jennifer Kaltenbach
3. Catherine Riihimaki
4. Lana Brennan

Motion made by Ms. Every, seconded by Mrs. Kaltenbach, to approve items 20-P-229 as presented.

Roll Call Vote. All Yes. Motion Carries.

SECOND RECOGNITION OF THE PUBLIC:

PLEASE RESPECT THE 3-MINUTE SPEAKING RULE AS PER BOARD OF EDUCATION BYLAW #0166R, SO THAT THE BUSINESS OF THE BOARD MAY PROCEED IN A TIMELY MANNER.

****Virtual participants may sign up to speak using the Zoom chat feature.**

Megan Verderamo asked if parents will be part of the search process for the new Superintendent. Ms. Brennan replied that the committee will discuss the process, and that their discussion will include the possibility of including parents and teachers.

ADJOURNMENT:

Action 20-AJ-013:

Motion made by Dr. Grantham, seconded by Mr. Hornick, to adjourn the meeting of the Clinton Township Board of Education at 8:10 pm.

Voice Vote: All Yes. Motion Carries.

Respectfully submitted by:

A handwritten signature in cursive script, appearing to read "Kelly Morris", followed by a long horizontal flourish.

Kelly Morris
Board Secretary

Board of Education Approved:
August 24, 2020